



Gaston County

Gaston County
Board of Commissioners
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Building and Development Services

Board Action

File #: 24-539

Commissioners Brown & Cloninger - Building & Development Services - To Appropriate Restricted Building Inspections Fund Balance to Fund 4 New Full-Time Positions, 3 New Vehicle Purchases, and Equipment/License Purchases (\$559,361)

STAFF CONTACT

Brian Sciba - County Manager's Office - 704-866-3970

BUDGET IMPACT

General Fund: Appropriate \$559,361 in restricted fund balance. Appropriate \$559,361 in expenditures.

Community Investment Fund: Increase revenue (transfers in) by \$252,000. Increase expenditures (transfers out) by \$252,000.

Capital Fund: Increase revenue (transfers in) by \$252,000. Increase capital expenditures by \$252,000.

This Board Action approves two new full-time positions for County Police and two new full-time positions for Fleet Maintenance. It also approves the addition of three vehicles to the County's fleet, two for County Police and one for Building & Development Services.

BACKGROUND

State law requires that local governments specifically track building inspection fee revenue and the expending of that revenue. G.S. 160A-414 restricts the expenditure of building inspection fees to those incurred "for support of the administration and activities of the inspection department and for no other purpose". Building inspection revenue and expenditures are accounted for in the General Fund, but any fund balance resulting from excess revenue over expenditures is reported separately. As of June 30, 2023, restricted fund balance for building inspections totaled \$7.2 million.

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DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFraley	BHovis	KJohnson	TKeigher	RWorley	Vote
2024-384	11/12/2024	KJ	CC	A	A	AB	A	A	A	A	U

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This Board Action and BCR appropriates \$559,361 of restricted fund balance for the following expenditures to support the County's Building & Development Service department:

\$309,946 - 2 New Full-time Positions and 2 New Vehicles for County Police: Salaries and benefits (8 months), training and equipment.

\$111,415 - 2 New Full-time Positions for Fleet Maintenance: Salaries and benefits (8 months), uniforms, and equipment.

\$78,500 - 1 New Vehicle for Building & Development Services.

\$59,500 - Plan Review Tables and Up-Code Licenses for Building & Development Services.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR)

**GASTON COUNTY
BUDGET CHANGE REQUEST (BCR)**

TO: Matthew Rhoten, County Manager

FROM:

BDS	Building and Development Services
Dept. Code	Department Name
Brian Sciba	10/16/24
Department Director	Date

REQUEST TYPE:

- Line-Item Transfer Within Department & Fund
- Project Transfer Within Department & Fund
- Line-Item Transfer Between Departments
- Line-Item Transfer Between Funds*
- Additional Appropriation of Funds*

*Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis Ex. Employee Training	ACCOUNT NUMBER Fund-Dept-Div-SubDiv-Prog-SubProg-Future-Obj-Proj XXXX-XXX-XXX-XXXXX-XXXXXX-XXXXXX-XXXX-XX-XXXXXX-XXXXX Ex. 1000-BGT-000-00000-000000-000000-0000-01-520011-	AMOUNT** Ex. (\$5,000.00) Ex. \$5,000.00
Fund Balance Appropriated	1000-NDP-000-00000-FBApro-0000000-0000-99-490000-	\$ (559,361.00)
Salaries	1000-GPD-000-00000-000000-0000000-0000-02-510001-	\$ 83,911.00
FICA	1000-GPD-000-00000-000000-0000000-0000-02-510100-	\$ 6,419.00
Retirement	1000-GPD-000-00000-000000-0000000-0000-02-510101-	\$ 12,671.00
401K Contribution	1000-GPD-000-00000-000000-0000000-0000-02-510102-	\$ 4,196.00
Health Insurance	1000-GPD-000-00000-000000-0000000-0000-02-510103-	\$ 16,080.00
Dental Insurance	1000-GPD-000-00000-000000-0000000-0000-02-510104-	\$ 402.00
Life Insurance	1000-GPD-000-00000-000000-0000000-0000-02-510105-	\$ 268.00
Employee Training	1000-GPD-000-00000-000000-0000000-0000-02-520011-	\$ 3,000.00
Furn/Equip<\$5K	1000-GPD-000-00000-000000-0000000-0000-02-520020-	\$ 23,000.00
Vehicle Prep	1000-GPD-000-00000-Fleet1-0000000-0000-02-530052-	\$ 30,000.00
Dues & Subscriptions	1000-BDS-230-00000-000000-0000000-0000-02-520012-	\$ 12,500.00
Vehicle Prep	1000-BDS-230-00000-Fleet1-0000000-0000-02-530052-	\$ 3,500.00
Transfer to CIF Fund	1000-NDP-000-00000-TrfxTo-0000000-0000-98-584000-	\$ 252,000.00
Salaries	1000-PWK-191-00000-000000-0000000-0000-01-510001-	\$ 69,010.00
FICA	1000-PWK-191-00000-000000-0000000-0000-01-510100-	\$ 5,279.00
Retirement	1000-PWK-191-00000-000000-0000000-0000-01-510101-	\$ 9,385.00
401K Contribution	1000-PWK-191-00000-000000-0000000-0000-01-510102-	\$ 3,450.00
Health Insurance	1000-PWK-191-00000-000000-0000000-0000-01-510103-	\$ 16,080.00
Dental Insurance	1000-PWK-191-00000-000000-0000000-0000-01-510104-	\$ 402.00
Life Insurance	1000-PWK-191-00000-000000-0000000-0000-01-510105-	\$ 268.00
Tool Allowance	1000-PWK-191-00000-000000-0000000-0000-01-510107-	\$ 1,340.00
Uniforms	1000-PWK-191-00000-000000-0000000-0000-01-520006-	\$ 2,200.00
Furn/Equip<\$5K	1000-PWK-191-00000-000000-0000000-0000-01-520020-	\$ 4,000.00

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

JUSTIFICATION FOR REQUEST:

This Board Action and BCR appropriates \$559,361 total in restricted Building Inspections fund balance for the following: 2 New FT Positions and 2 New Vehicles for County Police (\$309,946), 2 New FT Positions for Fleet Maintenance (\$111,415), 1 New Vehicle for Building & Development Services (\$78,500), and Plan Review Tables and Up-Code Licenses for Building & Development Svcs. (\$59,500)

