



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Public Works

Board Action

File #: 23-182

Commissioner Johnson - Public Works - To Authorize the County Manager, or Her Designee, to Execute a Professional Services Contract with Creech & Associates, PLLC for the Design of the Administration Annex Upfit Project

STAFF CONTACT

Dan Ziehm, PE - Public Works Director - 704-862-6795

BUDGET IMPACT

Professional Services Contract Not to Exceed \$185,000 (already in current fiscal year budget).

BUDGET ORDINANCE IMPACT

N/A

BACKGROUND

The Gaston County Administration Building is located at 128 West Main Avenue, Gastonia, NC. The adjacent property located at 110 West Main Ave. (PID 212033) was built in 1914 and is 3,720 square feet of shell building space, which will be upfit into office, conference, and collaborative meeting space. Preliminary plans will also include renovation of 100 West Main Ave. (PID 219964) to include office and meeting space. The selected firm will provide a full range of planning and design services for a fully functional, operational, ADA, and code compliant facility.

North Carolina General Statute (NCGS) §143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee. NCGS §143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of NCGS §143-64.31 if the estimated fee is less than \$50,000. However, the design fees for this project will exceed the \$50,000 cap for exemption, thereby requiring the engineer to be selected through the qualifications-based process.

Public Works staff developed a Request for Qualifications (RFQ) packet for the design of the Administration Annex Upfit project in accordance with the statutory requirements and publicly advertised these projects beginning on March 21, 2023. Statements of Qualification (SOQ) submittals were received on April 6, 2023.

(Continued on Page 2)

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFrale	BHovis	KJohnson	TKeigher	RWorley	Vote
2023-149	04/25/2023	BH	KJ	A	A	A	A	A	AB	A	U

DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

File #: 23-182

Commissioner Johnson - Public Works - To Authorize the County Manager, or Her Designee, to Execute a Professional Services Contract with Creech & Associates, PLLC for the Design of the Administration Annex Upfit Project

Page 2

The five (5) firms submitting SOQs were:

- Ossa Studio, PLLC
- Design Collaborative
- Gensler Architecture, Design & Planning, P.C.
- Creech & Associates, PLLC
- Biloba Architecture, PLLC

After reviewing the SOQs submitted by the five firms, Creech & Associates, PLLC was deemed to be the best qualified for the referenced project.

Approval of this Board Action officially selects Creech & Associates, PLLC as the designer of record for the project listed above. Further, approval of this Board Action authorizes the County Attorney to negotiate and draft the necessary contract documents for the work and authorizes the County Manager, or her designee, to negotiate and execute said contracts. Fees for this design contract will not exceed \$185,000.

POLICY IMPACT

N/A

ATTACHMENTS

N/A