

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: HLT DHHS - Public Health
Dept. Code Department Name

Brittain Kenney 9/23/2025
Department Director Date

REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund ☐ Line-Item Transfer Between Funds*
- ☐ Project Transfer Within Department & Fund ☒ Additional Appropriation of Funds*
- ☐ Line-Item Transfer Between Departments * Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER										AMOUNT**
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX	
Ex. Employee Training	Ex. 1000-BGT-000-00000-0000000-000001-520011-										Ex. \$5,000.00 Ex. (\$5,000.00)
Retirement:Gaston HIV Outreach	1000-HLT-253-00000-ComDis-GHOP000-0000-05-510101-GGHOP										\$12,500
StGrtRev: Gaston HIV Outreach	1000-HLT-253-00000-ComDis-GHOP000-0000-05-410001-GGHOP										(\$12,500)

JUSTIFICATION FOR REQUEST:

The Gaston County Department of Health and Human Services – Public Health Division receives State Grant funds from the NC Department of Health and Human Services Epidemiology Section/Communicable Disease Branch to provide Integrated Targeting Testing Services (ITTS) which includes HIV and STD counseling, testing, and referral to high-risk, hard to reach, key priority groups. The funds will be used for personnel costs of staff implementing the Gaston County Public Health HIV Outreach Program (GHOP). 534 Integrated Targeting Testing Services (ITTS) Agreement Addendum. Service period of award: 6/1/2025 – 5/31/2026. These are non-County funds.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.