

<b>GASTON COUNTY BUDGET CHANGE REQUEST</b>	
TO:	Earl Mathers
	COUNTY MANAGER
FROM:	4520                  DHHS-Social Services-ACCESS
	<span style="border-bottom: 1px solid black; padding-bottom: 5px;">Dept. #</span> <span style="border-bottom: 1px solid black; padding-bottom: 5px;">Department Name</span>
	<div style="display: flex; justify-content: space-between; width: 100%;"> <span>Department Director's Signature</span> <span>Date</span> </div>

<input type="checkbox"/>	Line Item Transfer Within Department & Fund	<input type="checkbox"/>	Line Item Transfer Between Funds *
<input type="checkbox"/>	Project Transfer Within Department & Fund	<input checked="" type="checkbox"/>	Additional Appropriation of Funds *
<input type="checkbox"/>	Line Item Transfer Between Departments*	<u>* Requires resolution by the Board of Commissioners</u>	
		Resolution #	Date

[illegible]

The Community Transportation Program (ACCESS) was granted funds by the NC Department of Transportation for capital improvements. The funds are to be used for tablets to be placed in each vehicle, a flat screen television for training, 2 mobile radios, and lettering for 4 vans. These funds will require appropriation before they can be used for the purposes intended. The funds were requested during the budget process. During this time the requested expense was not approved and removed from the budget, but the revenues remained. Therefore, to allocate the funds in the expense budget, the funds will need to be offset by the General Fund account. (45.6% Fed, 44.4% State and 10% County Funds).

County Manager/Interim Assistant County Manager	Date	Financial Operations Manager/Asst. Financial Operations Mgr.	Date
		Interim Budget Administrator	Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.