



**RESOLUTION TITLE: ADOPTION OF RECORDS RETENTION SCHEDULES**

WHEREAS, the NC DHHS Records Retention and Disposition Schedule for Grants, issued March 2022, is based solely on the requirements of 7 CFR 3016.42, 45, 7 CFR 3019.53, 45 CFR 74.53, 45 CFR 92.42 and NCAC 03M.0703 (4), pertains to all records supporting expenditure of specific federal funding sources, and is to be used in conjunction with the NCDCCR Records Retention and Disposition Program Schedule; and,

WHEREAS, the NC Department of Cultural Resources (NCDCCR), Division of Historical Resources Archives and Records, requires official approval of all Records Retention and Disposition Schedules and Amendments pursuant to G.S. 121-5(b) in order to maintain public records as required by law.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby adopts the NC DHHS Records Retention and Disposition Schedule for Grants, issued March 2022; the Board further adopts the current NCDCCR Records Retention and Disposition Program Schedule for County Social Services Agencies.

BE IT FURTHER RESOLVED that the Gaston County Board of Commissioners authorizes the County Commission Chairman to execute any necessary documentation (hereby incorporated by reference) and directs the Clerk to the Board to make any necessary notifications of this action.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	AFraley	BHovis	KJohnson	TKelgher	TPhillbeck	RWorley	Vote
2022-267	09/27/2022	AF	TK	A	A	A	A	A	AB	A	U

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# Gaston County

Gaston County  
Board of Commissioners  
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## Board of Commissioners

### Board Action

File #: 22-354

Commissioner Brown - BOC - To Adopt DHHS Records Retention Schedules

#### STAFF CONTACT

Donna S. Buff - Clerk to the Board - 704-866-3196

#### BACKGROUND

The NC DHHS Records Retention and Disposition Schedule for Grants, issued March 2022, is based solely on the requirements of 7 CFR 3016.42, 45, 7 CFR 3019.53, 45 CFR 74.53, 45 CFR 92.42 and NCAC 03M.0703 (4), pertains to all records supporting expenditure of specific federal funding sources, and is to be used in conjunction with the NCDCCR Records Retention and Disposition Program Schedule

#### ATTACHMENTS

Resolution

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