



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Library Board Action

File #: 24-612

Commissioner Keigher - Library - To Accept and Appropriate State Aid Grant (\$290,627 - 100% Non-County Funds)

### STAFF CONTACT

Sandy Hunnicutt - Library - 704-868-2164 Ext 5520

### BUDGET IMPACT

General Fund: Increase state grant revenue by \$290,627. Increase State Aid to Libraries expenses by \$290,627

### BACKGROUND

The Gaston County Public Library has been awarded \$290,627 by the Department of Natural and Cultural Resources. Awarded funds are to be used for library materials, salaries, equipment, and operating costs. (Administrative Code, Title 7, Chapter 2, Subchapter 21, Section .0202).

### POLICY IMPACT

N/A

### ATTACHMENTS

Budget Change Request (BCR) and Award Letter

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	JBailey	CBrown	CCloninger	AFraley	BHovis	TKeigher	SShehan	Vote
2025-026	01/28/2025	AF	SS	A	A	AB	A	A	A	A	U

### DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: 6110 Library  
Dept. Code Department Name

Susan McDonald 12/3/24  
Department Director Date

## REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund

☐ Project Transfer Within Department & Fund

☐ Line-Item Transfer Between Departments

☐ Line-Item Transfer Between Funds\*

☒ Additional Appropriation of Funds\*

\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER										AMOUNT**
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXXX	
Ex. Employee Training	Ex. 1000-BGT-000-00000-000000-000000-0000-01-520011-										Ex. \$5,000.00 Ex. (\$5,000.00)
State Grant Rev-FY25 State Aid	1000-LIB-000-00000-000000-0000000-0000-04-410001-G0119										(\$290,627)
Books&AV Suppl-FY25 State Aid	1000-LIB-000-00000-000000-0000000-0000-04-520018-G0119										\$125,000
Fun/Equip<\$5k-FY25 State Aid	1000-LIB-000-00000-000000-0000000-0000-04-520020-G0119										\$165,627

## JUSTIFICATION FOR REQUEST:

The Library was awarded \$290,627 from the North Carolina State Library to be used at the Gaston County Public Library's discretion.

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

**MEMORANDUM**

**To:** Gaston County Library

**From:** Lynda Reynolds, State Aid Program Manager

**Date:** November 20, 2024

**Re:** 2024 - 2025 Aid to Public Libraries Fund - Estimated Total Payment

This memorandum is to inform you that Gaston County Library will receive **\$290,627** from the Aid to Public Libraries Fund for FY2024-25. The total authorized allocation is \$18,000,000 for public libraries qualifying to receive State Aid. The authorized amount for distribution is \$17,200,000 with a 1% allocation to administration costs, which includes the formal review of the State Aid to Public Libraries Formula in 2024-25. If there is a change in the allocation, you will receive a notification of the change.

State Aid payments are distributed monthly and should be received no later than the fifteenth of each month. The following chart shows the payments already distributed from July 2024 through November 2024 and the adjusted payments to be distributed from December 2024 through June 2025.

**Library Name:** Gaston County Library

July 2024 Payment	Aug 2024 Payment	Sept 2024 Payment	Oct 2024 Payment	Nov 2024 Payment	Dec 2024 Payment
\$24,298	\$24,298	\$24,298	\$24,298	\$24,298	\$24,162

Jan 2025 Payment	Feb 2025 Payment	Mar 2025 Payment	Apr 2025 Payment	May 2025 Payment	June 2026 Payment
\$24,162	\$24,162	\$24,162	\$24,162	\$24,162	\$24,165

The fund herein provided shall be administered by the Department of Natural and Cultural Resources, which shall frame bylaws, rules and regulations for the allocation and administration of

**Roy Cooper, Governor**  
**D. Reid Wilson, Secretary**  
**Michelle Underhill, State Librarian**  
**Tiwanne Nevels, Asst. State Librarian**

**Physical Address**  
109 East Jones Street  
Raleigh, NC 27601  
(919) 814-6780

**Mailing Address**  
4640 Mail Service Center  
Raleigh, NC 27699-4600

such funds. The funds shall be used to improve, stimulate, increase and equalize public library service to the people of the whole State, shall be used for no other purpose, except as herein provided, and shall be allocated among the legally established municipal, county or regional libraries in the State taking into consideration local needs, area and population to be served, local interest and such other factors as may affect the State program of public library. (NCGS, Chapter 125-7(c))

Block and per capita equalization grants may be used for library materials, salaries, equipment, and operating costs. (Administrative Code, Title 7, Chapter 2, Subchapter 2I, Section .0202) Libraries need to track and report each category of expenditures made using State Aid to Public Libraries grant.

Please contact me at [lynda.reynolds@dncr.nc.gov](mailto:lynda.reynolds@dncr.nc.gov) if you have any questions and/or would like to go over your individual State Aid calculations.

**Please provide a copy of this memo to your Finance Officer and Auditor.**