



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Library Board Action

File #: 25-423

Commissioner Keigher - Library - To Accept and Appropriate State Aid Grant (\$121,080)

### STAFF CONTACT

Sandy Hunnicutt - Library - 704- 868-2164 Ext 5520

### BUDGET IMPACT

General Fund: Increase State Aid Revenue by \$121,080. Increase State Aid to Libraries expenses by \$121,080.

### BACKGROUND

The Gaston County Public Library has been awarded \$121,080 by the Department of Natural and Cultural Resources. Payments will be made monthly July - November 2025. Awarded funds are to be used for library materials, salaries, equipment and operating costs

### POLICY IMPACT

N/A

### ATTACHMENTS

Budget Change Request (BCR) and Award Letter

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

| NO.      | DATE       | M1 | M2 | JBalley | CBrown | CCloninger | AFrale | BHovis | TKeigher | SShehan | Vote |
|----------|------------|----|----|---------|--------|------------|--------|--------|----------|---------|------|
| 2025-284 | 08/26/2025 | TK | JB | A       | A      | A          | A      | A      | A        | A       | U    |

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Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

**TO:** Matthew Rhoten, County Manager

**FROM:** 6110 Library  
                     Dept. Code                      Department Name  
                     Susan McDonald                      8/7/25  
                     Department Director                      Date

**REQUEST TYPE:**

- ☐ Line-Item Transfer Within Department & Fund
- ☐ Project Transfer Within Department & Fund
- ☐ Line-Item Transfer Between Departments

- ☐ Line-Item Transfer Between Funds\*
- ☒ Additional Appropriation of Funds\*

\* Requires resolution by the Board of Commissioners

| ACCOUNT DESCRIPTION<br>As it appears in Munis<br><br>Ex. Employee Training | ACCOUNT NUMBER<br><br><div style="text-align: center;"> <div>4      3      3      5      6      7      4      2      6      5</div> <div>Fund   Dept   Div   SubDiv   Prog   SubProg   Future   Func   Obj   Proj</div> <div>XXXX   XXX   XXX   XXXX   XXXXX   XXXXXX   XXXX   XX   XXXXX   XXXXX</div> </div><br>Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011- | AMOUNT**<br><br>Ex. \$5,000.00<br>Ex. (\$5,000.00) |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| State Grant Rev-FY26 State Aid                                             | 1000-LIB-000-00000-000000-0000000-0000-04-410001-G0156                                                                                                                                                                                                                                                                                                                  | (\$121,080)                                        |
| Furn/Equip<\$5K-FY26 State Aid                                             | 1000-LIB-000-00000-000000-0000000-0000-04-520020-G0156                                                                                                                                                                                                                                                                                                                  | \$121,080                                          |

**JUSTIFICATION FOR REQUEST:**

The Library was awarded \$121,080 from the North Carolina State Library to be used at the Gaston County Public Library's discretion.

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

**To:** Susan McDonald, Gaston County Library  
**From:** Lynda Reynolds, State Aid Program Manager  
**Date:** June 17, 2025  
**Re:** Preliminary State Aid Payments, FY2025-2026

Your preliminary payments for State Aid FY2025-26 are calculated based upon your 2024-25 recurring State Aid amount and adjustments required by eligibility criteria. Once the 2025-26 budget is verified by our Finance Group, we will finalize your library's total State Aid allocation and determine your monthly payment amounts for the remainder of the year. **If there is a change to the State Aid allocation, this will have an impact on the payments for the remainder of the year.**

Your monthly payment is **\$24,216** for the months of July – November 2025.

If you have any questions about your preliminary payments or would like this memo on letterhead, please email [lynda.reynolds@dncr.nc.gov](mailto:lynda.reynolds@dncr.nc.gov)

Thank you,

Lynda Reynolds  
State Aid Program Manager  
State Library of North Carolina

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Josh Stein, Governor  
Pam Brewington Cashwell, Secretary  
Michelle Underhill, State Librarian  
Tiwanne Nevels, Asst. State Librarian

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