

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

**TO:** Matthew Rhoten, County Manager

**FROM:** 6110 Library  
Dept. Code Department Name  
Susan McDonald 9/8/25  
Department Director Date

## REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund ☒ Line-Item Transfer Between Funds\*
- ☐ Project Transfer Within Department & Fund ☐ Additional Appropriation of Funds\*
- ☐ Line-Item Transfer Between Departments \* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER										AMOUNT**
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX	
Ex. Employee Training	Ex. 1000-BGT-000-00000-0000000-0000000-0000-01-520011-										Ex. \$5,000.00 Ex. (\$5,000.00)
Furn/Equip<\$5K-FY26 State Aid	1000-LIB-000-00000-0000000-0000000-0000-04-520020-G0156										\$(6,800.00)
Transfer to CIF	1000-NDP-000-00000-TrfxTo-0000000-0000-98-584000-										\$6,800.00
Transfer from General Fund	4000-NDP-000-00000-TrfxFr-0000000-0000-98-481000-										\$(6,800.00)
Transfer to Gen Gov Capital	4000-NDP-000-00000-TrfxTo-0000000-0000-98-584005-										\$6,800.00
Transfer from CIF	4005-NDP-000-00000-TrfxFr-0000000-0000-98-484000-										\$(6,800.00)
Othimprov&CapOutlay-FY26 State	4005-LIB-000-00000-0000000-0000000-0000-04-540006-G0156										\$6,800.00

## JUSTIFICATION FOR REQUEST:

Move funds to Capital Projects GL created for the Literacy Garden at the Main Library location.

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.