

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

**TO:** Matthew Rhoten, County Manager

**FROM:** 6110 Library  
Dept. Code Department Name  
Susan McDonald 11/5/25  
Department Director Date

## REQUEST TYPE:



Line-Item Transfer Within Department & Fund



Line-Item Transfer Between Funds\*



Project Transfer Within Department & Fund



Additional Appropriation of Funds\*



Line-Item Transfer Between Departments

\* Requires resolution by the Board of Commissioners

## ACCOUNT DESCRIPTION

As it appears in Munis

Ex. Employee Training

## ACCOUNT NUMBER

4	3	3	5	6	7	4	2	6	5
Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj
XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX

Ex. 1000-BGT-000-00000-0000000-0000000-0000-01-520011-

## AMOUNT\*\*

Ex. \$5,000.00  
Ex. (\$5,000.00)

Donations & Gifts

1000-LIB-000-00000-0000000-0000000-0000-04-445004-

(\$1,100)

Miscellaneous Supplies/Expense

1000-LIB-000-00000-AZALEA-0000000-0000-04-520007-

\$1,100

## JUSTIFICATION FOR REQUEST:

The Azalea Club has disbanded and donated their remaining funds to the Gaston County Public Library for the purpose of maintaining the plants at the Main Library location. Funds are to be used at the discretion of the Library Administration Staff to purchase supplies or new plants as needed.

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.