

## GASTON COUNTY BUDGET CHANGE REQUEST

TO: Earl Mathers COUNTY MANAGER

FROM: 5100 DHHS - Public Health  
 Dept. # Department Name

\_\_\_\_\_  
 Department Director's Signature Date

**TYPE OF REQUEST:**

- |  |   |
|--|---|
| <input type="checkbox"/> Line Item Transfer Within Department & Fund | <input type="checkbox"/> Line Item Transfer Between Funds *             |
| <input type="checkbox"/> Project Transfer Within Department & Fund   | <input checked="" type="checkbox"/> Additional Appropriation of Funds * |
| <input type="checkbox"/> Line Item Transfer Between Departments*     | <i>* Requires resolution by the Board of Commissioners</i>              |

Resolution #	Date
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ACCOUNT DESCRIPTION <small>(As it appears in the budget)</small>	ACCOUNT NUMBER <small>Fund - Dept - Subdept - Div - Acct - Subacct xx - xxxx - xxxx - xxxx - xxx - xxx</small>	PROJECT SUBPROJECT <small>xxxxx - xxxx</small>	AMOUNT <small>Whole Dollars Only (See Note Below)</small>
Other Grants	11-5100-5114-5126-890-512		(\$620)
Special Programs	11-5100-5114-5126-298-000	17244-0001	\$620

**JUSTIFICATION FOR REQUEST:**

The Gaston County Department of Health and Human Services - Public Health Division received grant funds from the Association of Food and Drug Officials (AFDO) for the Environmental Health Food Program. AFDO grants funds for the Retail Standards Grant Program. The Retail Standards Grant Program defines what constitutes a highly effective and responsive program for the regulation of foodservice and retail food establishments. The Retail Program Standards encourage regulatory agencies to improve and build upon existing programs. The funds will be used for an Environmental Health Specialist to attend training.

**APPROVAL SIGNATURES:**

\_\_\_\_\_  
 County Manager/Interim Assistant County Manager Date

\_\_\_\_\_  
 Financial Operations Manager/Asst. Financial Operations Mgr. Date

\_\_\_\_\_  
 Interim Budget Administrator Date

Note: Decreases in expenditures & increases in revenue accounts require brackets. Increases in expenditures & decreases in revenue do not require brackets. Please note that transfers between funds require interfund transfer accounts.