

**From:** Shelley DeHart [<mailto:SDeHart@cityofbelmont.org>]  
**Sent:** Wednesday, September 20, 2017 12:06 PM  
**To:** Donna Buff  
**Cc:** Adrian Miller; Jamie Campbell  
**Subject:** Request for Board Appointments for the ETJ

Good morning Donna,

The ETJ terms for the city's Board of Adjustment and Planning Board are due and according to County minutes, their appointments were only to August 2017.

We have adjusted our terms within the past year to re-establish staggering terms. Every future term appointment will be for a three year term.

Board of Adjustment- Vernon Abernethy term was established as a two-year term in the re-establish term exercise. His term is May 2016 – April 30, 2018. We respectfully request the Commission extend his term to April 30, 2018. He will be eligible for two additional terms after the 2018 date. The City will advertise the ETJ seat prior to the 2018 expiration and send a request for appointment (or reappointment) to the Commission.

Planning Board – Walter Dixon is currently serving a one-year term – October 2016 to September 30, 2017. This term was also part of the term staggering exercise. We respectfully request the Commission extend his term to the end of September 2017. He will be eligible for two 3-year terms following the expiration of this current term. The city has advertised for this upcoming 3-year ETJ term which closes on September 22<sup>nd</sup>. Walter Dixon is the only ETJ application on file to date and we expect the Council to make its recommendation to the Commission for this next 3-year term sometime in October.

Thank you for your assistance.



**Shelley DeHart, AICP**

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