

Tammy L. Smith

From: Gerber, Lori <lori.gerber@doa.nc.gov>
Sent: Friday, June 12, 2026 4:29 PM
To: Tammy L. Smith
Subject: RE: [External] RE: Updates: Budget Adjustment Request

CAUTION: This email originated from outside of the organization.
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Hi Tammy

The total request must equal the amount below. If it is not the correct amount, I cannot approve it as somewhere during this year someone miscalculated a penny. If anything changes, I will let you know.

- FY 25–26 MLF budget increase: \$2,130.69
New MLF budget total: \$20,630.69

- FY 25–26 DFF budget decrease: \$116.70
New DFF budget total: \$18,883.29



Lori Gerber, MS
She/her
Western Region Director/DVIP Coordinator
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From: Tammy L. Smith <Tammy.Smith@gastongov.com>
Sent: Friday, June 12, 2026 4:25 PM
To: Gerber, Lori <lori.gerber@doa.nc.gov>
Subject: [External] RE: Updates: Budget Adjustment Request

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Hi Lori,

I just received the returned change request asking me to update the new DFF budget total to \$18,883.29. I wanted to double check, as I may be misunderstanding something.

Based on the information provided, the budget was decreased by \$116.70 from the original \$19,000, which would calculate to \$18,883.30. I do see the updated total listed as \$18,883.29, so I just want to confirm which amount is correct before I resubmit.

I want to make sure we have the correct figure as this will be going before our Board of Commissioners for appropriation.

Thanks so much for your help!

Warmly (and with a smile),
Tammy



Tammy L Smith
Grants Coordinator

Grants Development &
Oversight Department

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From: CFWGrantAdmins <CFW.GrantAdmins@doa.nc.gov>

Sent: Thursday, June 11, 2026 1:38 PM

To: CFWGrantAdmins <CFW.GrantAdmins@doa.nc.gov>

Cc: Ridley, Charnessa L <charnessa.ridley@doa.nc.gov>; Davis, Jamie S <jamie.davis@doa.nc.gov>; Gerber, Lori <lori.gerber@doa.nc.gov>; Harrington, Eugena <eugena.harrington@doa.nc.gov>; Marrow, Charmyka <charmmyka.marrow@doa.nc.gov>; McLaughlin, Lisa G <lisa.mclaughlin@doa.nc.gov>; Mohamed, Ikhlas <ikhlas.mohamed@doa.nc.gov>; Winston-Hill, Angela <angela.winston-hill@doa.nc.gov>

Subject: Updates: Budget Adjustment Request

Importance: High

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Dear Grantee,

As we prepare to process the Q4 MLF and DFF payments, we identified a budget adjustment that must be completed before your final payout can be issued.

Please revise your budget and **submit a change request** to update your budgets to reflect the adjusted award amounts:

- FY 25–26 MLF budget increase: \$2,130.69
New MLF budget total: \$20,630.69
- FY 25–26 DFF budget decrease: \$116.70
New DFF budget total: \$18,883.29

Please submit the required change request for MLF and DFF by close of business day **Monday, June 15th** to ensure your payment is processed. The payment will be processed next week so please make sure you submit your change request starting today.

Final deadline for all other change request is July 1.

Expense reports submission starts on July 1 and ends **July 20th**.

As you prepare to submit your upcoming expense report for DV, SA and SASA, please remember to also submit any required match documentation if you have not already done so. Since this is the final reporting period, all match requirements should be fully met and documented with this submission.

Thank you!

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