

Vacant Appointments - Tom Keigher

Board/Committee	Name	Representing	Term Ending
Economic Development Commission	Vacancy/John Lowery	G Twp./TK	12/31/2027

APPLICATION RECEIVED FROM PHIL HINELY
APPLICATION RECEIVED FROM STEPHANIE FRANKS

Juvenile Crime Prevention Council (JCPC)	Mr. Gerald Mack	Community Rep.	06/30/2025
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REAPPOINTMENT REQUESTED

Juvenile Crime Prevention Council (JCPC)	Sheriff Chad Hawkins	Sheriff/Designee/ Ex-Officio	06/30/2025
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REAPPOINTMENT REQUESTED

Juvenile Crime Prevention Council (JCPC)	Mr. Edgar Bogle	District Court Judge	06/30/2025
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REAPPOINTMENT REQUESTED

Adult Care Home Community Advisory Committee	Vacancy	Commission	04/30/2025
Adult Care Home Community Advisory Committee	Vacancy/Patricia Lineberger	NHA Appt	02/01/2017
Nursing Home Community Advisory Committee	Vacancy/Sharon Stiles	At Large	07/31/2021
Nursing Home Community Advisory Committee	Vacancy/Barbara Foy	At Large	08/31/2023
Nursing Home Community Advisory Committee	Vacancy/Velda Robinson	NHA Appt.	06/30/2018
Tourism Development Advisory Board	Vacancy/John (Jay) P. Briody	Citizen At Large	05/01/2028
Transportation Advisory Board (TAB)	Vacancy/Eric F. Davis	Vocational Rehabilitation	10/31/2020
Transportation Advisory Board (TAB)	Vacancy/Jamarkis Mitchell	Chamber of Commerce/ Economic Development	05/31/2027
Transportation Advisory Board (TAB)	Vacancy/Narradeau Smith	Local Elected Officials/Staff	10/31/2026

Profile

Philip

L.

Hinely

Prefix

First Name

Middle Initial

Last Name

Suffix

kmadegree@gmail.com

Email Address

Are you a Gaston County Resident?

☒ Yes ☐ No

Township in which you reside *

☒ Gastonia

PLEASE PROVIDE YOUR HOME ADDRESS IN THE FOLLOWING SECTION.

1414 EDENTON CT

GASTONIA

Mobile: (803) 718-1027

Suite or Apt

NC

Primary Phone

28054

Alternate Phone

Street Address

City

State

Postal Code

Fax Number

Employer (Please also indicate if you are a full-time or part-time employee of Gaston County)

retired from gaston county

Duties Performed

presented a balanced budget for 22 years to the commissioners.

gaston county manager from
june 1980 until march 2001

Job Title

Professional Activities

life time member of north carolina managers association. past member of national association of accountants, veteran of georgia air national guard 1966-1972., oversaw planning and construction of the gaston county court house, gaston county jail, gaston county DSS building, gaston county health department. consolidated the 911 operation for gaston county under the gaston county communications rather than 6 or 7 city departments, consolidated the tax collections in gaston county under the county ,cleared a back log of delinquent property taxes off the county delinquent tax rolls and sold the property so now people are paying taxes on these properties, worked to interconnect all the towns in gaston county water and sewer lines. worked very closely with the county EDC .helped to establish the gaston emergency medical system (GEMS).i was county manager for gaston county when the county implemented county wide zoning. that was a very difficult time professionally and personally. but a real learning experience.

Volunteer/Civic/Activities

member in good standing of gastonia rotary for 50 years, member in good standing of the American Legion for 50 years, past member of gastonia united way board, past member of gastonia united way allocations panel ,past chair of the gastonia salvation army, past member of the gastonia cancer services board, past member of the gastonia housing authority, past member of the toastmasters club, i am election worker for the elections board during election season, currently a member of Kintegra health board.

Which Boards would you like to apply for?

Economic Development Commission: Submitted

Why do you wish to serve on the board, committee or commission requested

civic responsibility to help my community, i was actively involved with the gaston economic development commission during my employment with Gaston county and was actively invloved in recruiting multiple industries to gaston county.i would like to to help the county using my years of experience.

Are you currently serving on any other commissioner appointed bodies

☐ Yes ☒ No

Do any of your business or personal interests create a substantial or material conflict of interest in serving on this appointed body

no

What areas of concern would you like to see the board, committee or commission address

county wide water and sewer should continue to be a top priority of the county to attract and retain quality industry

Interests & Experiences

[Upload a Resume](#)

Demographics

Philip L. Hinely

Gender *

☒ Male

CONTACT:

Gaston County Board of Commissioners
Donna S. Buff, Clerk to the Board
P.O. Box 1578, Gastonia, NC, 28053-1578
Phone #: (704) 866-3196
Fax #: (704) 866-3482
E-Mail: donna.buff@gastongov.com
Website: www.gastongov.com

Profile

Stephanie

C

Franks

Prefix

First Name

Middle Initial

Last Name

Suffix

stephani.franks@gmail.com

Email Address

Are you a Gaston County Resident?

☒ Yes ☐ No

Township in which you reside *

☒ Gastonia

PLEASE PROVIDE YOUR HOME ADDRESS IN THE FOLLOWING SECTION.

1437 Georgetowne Drive

Gastonia

Street Address

City

NC

Suite or Apt

State

28054

Postal Code

Mobile: (704) 634-3971

Primary Phone

Alternate Phone

Fax Number

Employer (Please also indicate if you are a full-time or part-time employee of Gaston County)

King Law

Duties Performed

Spearhead and lead all day-to-day financial and accounting operations for prominent legal services firm throughout NC, SC, GA, and VA. – Analyze financial data to create and execute innovative business strategies, develop and implement processes and procedures, mitigate risk, and provide valuable financial insights. – Charged with leading a team of accounting staff members, corporate and cost accounting, budgeting, financial reporting, forecasting, asset / cash management, financial statements, policy and internal controls, procurement, accounts payable / receivable, payroll, general ledger, credit, collections, audit preparation, and implementing Generally Accepted Accounting Principles (GAAP). – Direct IT management functions inclusive of driving automation; software, hardware inventory, financial systems, and business solutions management; partnering with outsourced vendor; developing customized software for launch and implementation; and executing BOT technology to complete case filing through NC Courts Mandatory E Filing Odyssey system. Expertise throughout a wide range of financial, operational, managerial, and accounting operations; driving operational excellence; upholding impeccable quality standards; and maximizing productivity. Serve as Human Resource Administrator with responsibility for onboarding tasks; benefits enrollment; educating employees on benefits, policies, and procedures; handling new hire documentation; and maintaining personnel files. – Oversee corporate facility and fleet management functions – Cultivate and maintain strong business partnerships that result in exceptional customer loyalty, brand awareness, client retention, and strong financial performance. – Hire, train, develop, and mentor team members to ensure optimal productivity, deliver accurate and timely results, and prepare for career advancement opportunities. – Ensure strict compliance and adherence to policies, procedures, operational guidelines, industry regulations, contractual obligations, quality control standards, and federal, state, and local laws. – Remain current with economic trends, market conditions, competition, and technology in order to maximize effectiveness and adapt to emerging markets. – Consistently recognized for excellence in job performance, completing tasks with precision and accuracy, protecting corporate assets, optimizing operating cash flow, and overall quality control. Process Improvement | Strategic Planning | Change Management Results-driven, “bottom-line” leader with a stellar record of establishing, streamlining, and implementing corporate financial strategies and methods across multiple industries and capacities. Skilled in driving complex initiatives from inception to completion with accountability for management of large-scale projects, cross-functional teams, and demanding timelines. Able to multi-task and excel in high pressure fast-paced environments, prioritize and complete projects accurately and on time, and follow through to the last detail. Strong communication, organization, critical-thinking, and time management skills with a mindset for raising expectations and the ability to collaborate and interact with individuals at all organizational levels. Reputation for integrity, reliability, and professionalism with the attention to detail, initiative, and drive to produce results above and beyond expectations. Core strengths include: ✓ Leadership & Collaboration ✓ Training & Development ✓ Analytical Problem Solving ✓ Risk Assessment / Management ✓ Industry Trends & Analysis ✓ Relationship Management ✓ Financial Analysis / Reporting ✓ Project Management ✓ Regulatory Compliance ✓ Computer / Technical Savvy ✓ Budgeting & Forecasting ✓ Quality Control / Assurance

Chief Financial Officer

Job Title

Professional Activities

Professional Training & Licensures: Licensed NC Certified Public Accountant, Licensed NC Real Estate Broker, Licensed NC Notary Public, Leadership Lyceum Training (Greater Charlotte Apartment Association), Operations Management, Executive Leadership, Data Analysis, Cost Reduction, KPI Management, Communications, Public Speaking, Project Management, Persuasive Negotiations, Planning & Organization, Need Assessment, Team Building, Discrepancy Resolution Financial and Accounting Activities - Preparing financial statements or reports Budget planning and financial forecasting Auditing financial records Managing payroll and employee benefits Project Management - Planning and executing projects from start to finish Allocating resources and managing budgets Setting timelines and ensuring deadlines are met Coordinating cross-functional teams Tracking project progress and reporting updates to stakeholders Writing and Communication - Writing reports, proposals, or technical documentation Editing and proofreading written content Creating marketing or promotional materials Managing internal or external communications (emails, newsletters) Public speaking at conferences or webinars Writing and Communication - Writing reports, proposals, or technical documentation Editing and proofreading written content Creating marketing or promotional materials Managing internal or external communications (emails, newsletters) Public speaking at conferences or webinars Client Relations and Consulting - Meeting with clients to understand their needs and provide recommendations Conducting training or workshops for clients or stakeholders Managing client accounts and ensuring satisfaction Negotiating contracts or agreements Providing advice on industry best practices Leadership and Management - Leading teams or departments Setting strategic goals and objectives Conducting performance evaluations and providing feedback Organizing and running meetings Decision-making at organizational levels Resource management (budgeting, staffing)

Volunteer/Civic/Activities

President - Gaston County Republican Women, Treasurer - Moms for Liberty Gaston Chapter, Government Affairs Committee Chair - Piedmont Triad Apartment Association and Greater Charlotte Apartment Association, Apartment Association of NC - Government Affairs Liaison, Career Mentor and Coach for Women, Dance Competition Adjudicator,

Which Boards would you like to apply for?

Economic Development Commission: Submitted

Why do you wish to serve on the board, committee or commission requested

I am deeply committed to the growth and betterment of Gaston County, and I believe serving on any Board/Committee/Commission provides a unique opportunity to contribute my skills, knowledge, and time to make a positive impact in our community. Over the years, I have witnessed firsthand the challenges and opportunities we face in areas such as education, economic development, public safety, environmental sustainability, etc, and I feel that my experience in Accounting / Finance and Management uniquely positions me to offer valuable insights and support the work of the board. In addition to my professional background, I am passionate about fostering collaboration among local leaders, residents, and stakeholders to address our county's evolving needs. I am eager to lend my time and talents to help drive effective decision-making, innovative solutions, and meaningful outcomes for Gaston County. Ultimately, my goal is to serve as a resource to the community, promote transparency, and ensure that all voices are heard in the decision-making process. I am excited about the opportunity to help shape a positive future for our county and contribute to its continued growth and success.

Are you currently serving on any other commissioner appointed bodies

☐ Yes ☒ No

Do any of your business or personal interests create a substantial or material conflict of interest in serving on this appointed body

No, none of my business or personal interests create a substantial or material conflict of interest in serving on any appointed body. I am fully committed to carrying out my responsibilities in an impartial and transparent manner, with the best interests of the community in mind.

What areas of concern would you like to see the board, committee or commission address

Here are some key areas of concern to be addressed on the Health & Human Services Board, Juvenile Crime Prevention Council and the Board of Adjustments. Health and Human Services Board: Access to Healthcare: Ensure residents, especially low-income and elderly individuals, have access to affordable healthcare services. Mental Health Services: Improve funding and resources for mental health and substance abuse treatment. Public Health Preparedness: Strengthen initiatives for disease prevention, emergency response, and community health education. Support for Seniors and Vulnerable Populations: Enhance services for seniors, disabled individuals, and those in need of social assistance. Juvenile Crime Prevention Council (JCPC): Early Intervention Programs: Expand youth mentorship, education, and intervention programs to prevent juvenile delinquency. Parental and Community Involvement: Encourage family engagement and community partnerships in youth development. Recidivism Reduction: Implement strategies to reduce repeat offenses among juveniles through rehabilitation and alternative sentencing programs. School Safety and Truancy Prevention: Address root causes of school absenteeism and youth involvement in crime. Gaston County Board of Adjustment: Zoning and Land Use Fairness: Ensure zoning decisions support responsible growth while respecting property rights. Business and Economic Development: Facilitate balanced development that encourages local businesses while maintaining community integrity. Environmental Impact Considerations: Ensure that land use decisions take environmental concerns into account, including stormwater management and green space preservation. Public Input and Transparency: Improve communication with residents about zoning changes and ensure their voices are heard in decision-making.

Interests & Experiences

[Stephanie.Franks_Resume_2024.pdf](#)

Upload a Resume

Demographics

Gender *

☒ Female

CONTACT:

Gaston County Board of Commissioners
Donna S. Buff, Clerk to the Board
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Fax #: (704) 866-3482
E-Mail: donna.buff@gastongov.com
Website: www.gastongov.com

STEPHANIE FRANKS

704-634-3971 | stephani.franks@gmail.com | Gastonia, NC 28054

FINANCIAL CONTROLLER & OPERATIONS MANAGEMENT PROFESSIONAL

Process Improvement | Strategic Planning | Change Management

Results-driven, "bottom-line" leader with a stellar record of establishing, streamlining, and implementing corporate financial strategies and methods across multiple industries and capacities. Skilled in driving complex initiatives from inception to completion with accountability for management of large-scale projects, cross-functional teams, and demanding timelines. Able to multi-task and excel in high pressure fast-paced environments, prioritize and complete projects accurately and on time, and follow through to the last detail. Strong communication, organization, critical-thinking, and time-management skills with a mindset for raising expectations and the ability to collaborate and interact with individuals at all organizational levels.

Reputation for integrity, reliability, and professionalism with the attention to detail, initiative, and drive to produce results above and beyond expectations. Core strengths include:

- | | | |
|----------------------------------|------------------------------|-------------------------------|
| ✓ Leadership & Collaboration | ✓ Training & Development | ✓ Analytical Problem Solving |
| ✓ Risk Assessment / Management | ✓ Industry Trends & Analysis | ✓ Relationship Management |
| ✓ Financial Analysis / Reporting | ✓ Project Management | ✓ Regulatory Compliance |
| ✓ Computer / Technical Savvy | ✓ Budgeting & Forecasting | ✓ Quality Control / Assurance |

SUMMARY OF RELEVANT SKILLS

- Expertise throughout a wide range of financial, operational, managerial, and accounting operations; driving operational excellence; upholding impeccable quality standards; and maximizing productivity.
- Cultivate and maintain strong business partnerships that result in exceptional customer loyalty, brand awareness, client retention, and strong financial performance.
- Hire, train, develop, and mentor team members to ensure optimal productivity, deliver accurate and timely results, and prepare for career advancement opportunities.
- Ensure strict compliance and adherence to policies, procedures, operational guidelines, industry regulations, contractual obligations, quality control standards, and federal, state, and local laws.
- Remain current with economic trends, market conditions, competition, and technology in order to maximize effectiveness and adapt to emerging markets.
- Consistently recognized for excellence in job performance, completing tasks with precision and accuracy, protecting corporate assets, optimizing operating cash flow, and overall quality control.

EMPLOYMENT HISTORY

Loebsack & Brownlee, PLLC; Charlotte, NC *Corporate Controller* 2016 to Present

- Spearhead and lead all day-to-day financial and accounting operations for prominent legal services firm throughout NC, SC, GA, and VA.
- Analyze financial data to create and execute innovative business strategies, develop and implement processes and procedures, mitigate risk, and provide valuable financial insights.
- Charged with leading a team of 6 accounting staff members, corporate and cost accounting, budgeting, financial reporting, forecasting, asset / cash management, financial statements, policy and internal controls, procurement, accounts payable / receivable, payroll, general ledger, credit, collections, audit preparation, and implementing Generally Accepted Accounting Principles (GAAP).
- Direct IT management functions inclusive of driving automation; software, hardware inventory, financial systems, and business solutions management; partnering with outsourced vendor; developing customized software for launch and implementation; and executing BOT technology to complete case filing through NC Courts Mandatory E Filing Odyssey system.

Loebsack & Brownlee, PLLC (continued)

- Serve as Human Resource Administrator with responsibility for onboarding tasks; benefits enrollment; educating employees on benefits, policies, and procedures; handling new hire documentation; and maintaining personnel files.
- Oversee corporate facility and fleet management functions across 8 office locations to include lease negotiations, purchasing, managing 35 vehicles, handling staff assignments, and training and development initiatives.
- Key contributor in significantly growing and developing firm from 2 office locations with 24 team members to 8 office locations comprised of 104 team members expanding across 4 states.

Freelance CPA; Charlotte / Gastonia, NC Fractional Controller / CFO 2006 to 2016

- Served as Fractional Controller throughout various industries that encompassed banking, manufacturing, technical, agriculture, non-profit, furniture, retail, service, law / legal, entrepreneur, and real estate.
- Led and executed financial and accounting operations functions to include data analysis, financial reporting, budget management, risk mitigation, cost control, payroll, tax filings, bank reconciliations, AP / AR, and financial insights that drove optimal business decisions.

Dance Productions (The Perfect Step); Gastonia, NC Owner / Director 2005 to 2016

- Developed, launched, and sold successful dance school comprised of 300+ students.
- Oversaw a wide range of operations management functions with accountability for corporate accounting, strategic marketing initiatives, business development, staff supervision, dance program and curriculum development, scheduling, effective communications, and delivering outstanding customer service.

Wachovia Corporation / First Union National Bank; Charlotte, NC 2000 to 2005
Finance Senior Consultant / Vice President

- Performed risk management and financial results analysis, prepared occupancy expense financial forecast, oversaw \$300M annual budget, led risk management projects, monitored merger risk management expenses, and developed annual operating budgets that improved results, drove business decision making, and predicted accurate future business performance.

EARLY CAREER EXPERIENCE

Grace Innovations; Charlotte, NC Controller

Coca Cola Bottling Co. Consolidation; Charlotte, NC Finance Senior Consultant / Vice President
Rexam, Inc.; Charlotte, NC Assistant Divisional Controller

EDUCATION & TRAINING

James Madison University; Harrisonburg, VA

Bachelor of Business Administration in Accounting & Finance | Paralegal Studies Minor

Professional Training & Licensures: Licensed NC Certified Public Accountant, Licensed NC Real Estate Broker, Licensed NC Notary Public, Leadership Lyceum Training (Greater Charlotte Apartment Association), Operations Management, Executive Leadership, Data Analysis, Cost Reduction, KPI Management, Communications, Public Speaking, Project Management, Persuasive Negotiations, Planning & Organization, Need Assessment, Team Building, Discrepancy Resolution

Technical Proficiencies: Sage Intacct, QuickBooks, HRIS Systems, Web-Based Software & Systems, Google Workspace, Microsoft (Advanced Excel, PowerPoint, Power BI, Word, Teams)

COMMUNITY & VOLUNTEER EXPERIENCE

NC & SC Government Affairs, Committee Member

Local & State Apartment Associations (NC & SC), Board & Committee Member