



RESOLUTION TITLE: TO REPEAL AND REMOVE SECTION 17 (TRAVEL POLICY: SEC 17.1-17.11) OF THE GASTON COUNTY PERSONNEL POLICY MANUAL AND ADOPT AN AMENDED EMPLOYEE TRAVEL POLICY AS A STANDALONE FINANCIAL POLICY

WHEREAS, Gaston County Board of Commissioners recognizes the importance of reviewing County policies for consistency with current laws, County policies, best practices and organizational philosophy; and,

WHEREAS, the Employee Travel Policy, which is currently established as Section 17 of the Gaston County Employee Policy, has been amended to update employee travel guidelines to give greater clarity to employees when making travel decisions, based on best practices; and,

WHEREAS, the Finance Director has been tasked with administering the Travel Policy as a subsequent standalone policy of the Board Adopted Financial Policies established via Resolution 2022-052, February 26, 2022; and,

WHEREAS, the purpose of establishing a standalone Travel Policy is to ensure uniform and equitable guidelines are enacted for employee travel. This policy is intended to reflect Gaston County's commitment to being good stewards of financial resources and to ensure opportunities for travel and training are available for all employees.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby:

- 1) repeals and removes **Section 17: Travel Policy** from the current **Gaston County Personnel Policy**
- 2) adopts the revised **Employee Travel Policy**, effective August 22, 2023, and establishes it as a standalone Employee Travel Policy to be administered by the Finance Director.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:
