GASTON COUNTY
BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: GPD-4310 (Dept. Code) — County Police (Department Name)

S.M. Zill (Department Director) — 10/10/2025 (Date)

REQUEST TYPE:

- [ ] Line-Item Transfer Within Department & Fund
- [ ] Project Transfer Within Department & Fund
- [ ] Line-Item Transfer Between Departments
- [ ] Line-Item Transfer Between Funds*
- [x] Additional Appropriation of Funds*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER 4 Fund XXXX, 3 Dept XXX, 3 Div XXX, 5 SubDiv XXXXX, 6 Prog XXXXXX, 7 SubProg XXXXXX, 4 Future XXXX, 2 Func XX, 6 Obj XXXXXX, 5 Proj XXXXX	AMOUNT**
Ex. Employee Training	Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-	Ex. $5,000.00 Ex. ($5,000.00)
Donation & Gifts	1000-GPD-000-00000-000000-0000000-0000-02-445004-	($600.00)
Employee Recognition Expenses	1000-GPD-000-00000-EmpRec-0000000-0000-02-530017-	600.00

JUSTIFICATION FOR REQUEST:

Gaston County Police Department has received a donation in the amount of $600 from The Gaston County Police Foundation. These funds are intended to support departmental employee recognition efforts. The department intends to use the funds to host a seasonal recognition event as part of its ongoing efforts to promote employee engagement and morale.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.