



Gaston County

Gaston County
Board of Commissioners
www.gastongov.com

Library Board Action

File #: 25-580

Commissioner Keigher - Library - To Accept and Appropriate State Aid Grant (\$170,846)

STAFF CONTACT

Sandy Hunnicutt - Library - 704-868-2164 Ext 5520

BUDGET IMPACT

General Fund Increase State Aid Revenue by \$170,846. Increase State Aid to Libraries expenses by \$170,846.

BACKGROUND

The Gaston County Public Library has been awarded \$291,926 by the Department of Natural and Cultural Resources, of which \$121,080 has previously been accepted and appropriated based on a preliminary letter (File #25-423). The remainder of the payout being \$170,846. Awarded funds are to be used for library materials, salaries, equipment, and operating costs at library administration's discretion.

POLICY IMPACT

N/A

ATTACHMENTS

Budget Change Request (BCR) and Award Letter

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	JBailey	CBrown	CCloninger	AFraley	BHovis	TKeigher	SSheehan	Vote
2025-400	12/09/2025	SS	JB	A	A	A	A	A	AB	A	U

DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: 6110 Library
 Dept. Code Department Name
Susan McDonald 11/14/25
 Department Director Date

REQUEST TYPE:

- ☐ Line-Item Transfer Within Department & Fund
- ☐ Project Transfer Within Department & Fund
- ☐ Line-Item Transfer Between Departments

- ☐ Line-Item Transfer Between Funds*
- ☒ Additional Appropriation of Funds*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis	ACCOUNT NUMBER										AMOUNT**
	4	3	3	5	6	7	4	2	6	5	
	Fund	Dept	Div	SubDiv	Prog	SubProg	Future	Func	Obj	Proj	
Ex. Employee Training	XXXX	XXX	XXX	XXXXX	XXXXXX	XXXXXX	XXXX	XX	XXXXXX	XXXXX	Ex. \$5,000.00 Ex. (\$5,000.00)
	Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-										
State Grant Rev-FY26 State Aid	1000-LIB-000-00000-000000-0000000-0000-04-410001-G0156										(\$170,846)
Books & AV Suppl-FY26 State Ai	1000-LIB-000-00000-000000-0000000-0000-04-520018-G0156										\$170,846

JUSTIFICATION FOR REQUEST:

The Library was awarded \$291,926 from the North Carolina State Library, of which \$121,080 was previously accepted and appropriated, leaving the balance of \$170,846. Funds to be used at the Gaston County Public Library's discretion.

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.

To: Susan McDonald, Gaston County Library
From: Lynda Reynolds, State Aid Program Manager
Date: November 14, 2025
Re: 2025 - 2026 Aid to Public Libraries Fund - Estimated Total Payment

This memorandum is to inform you that Gaston County Library will receive **\$291,926** from the Aid to Public Libraries Fund for FY2025-26. The total authorized allocation for distribution is \$17,888,291 for public libraries qualifying to receive State Aid. If there is a change in the allocation, you will receive a notification of the change.

State Aid payments are distributed monthly and should be received no later than the fifteenth of each month. The following chart shows the payments already distributed from July 2025 through November 2025 and the adjusted payments to be distributed from December 2025 through June 2026.

Library Name: Gaston County Library

July 2025 Payment	Aug 2025 Payment	Sept 2025 Payment	Oct 2025 Payment	Nov 2025 Payment	Dec 2025 Payment
\$24,216	\$24,216	\$24,216	\$24,216	\$24,216	\$24,407

Jan 2026 Payment	Feb 2026 Payment	Mar 2026 Payment	Apr 2026 Payment	May 2026 Payment	June 2026 Payment
\$24,407	\$24,407	\$24,407	\$24,407	\$24,407	\$24,404

The fund herein provided shall be administered by the Department of Natural and Cultural Resources, which shall frame bylaws, rules and regulations for the allocation and administration of such funds. The funds shall be used to improve, stimulate, increase and equalize public library service to the people of the whole State, shall be used for no other purpose, except as herein

Josh Stein, Governor
Pam Brewington Cashwell, Secretary
Michelle Underhill, State Librarian
Tiwanne Nevels, Asst. State Librarian

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4640 Mail Service Center
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provided, and shall be allocated among the legally established municipal, county or regional libraries in the State taking into consideration local needs, area and population to be served, local interest and such other factors as may affect the State program of public library. (NCGS, Chapter 125-7(c))

Block and per capita equalization grants may be used for library materials, salaries, equipment, and operating costs. (Administrative Code, Title 7, Chapter 2, Subchapter 2I, Section .0202)

Please contact me at lynda.reynolds@dncr.nc.gov if you have any questions and/or would like to go over your individual State Aid allocation.

Please provide a copy of this memo to your Finance Officer and Auditor.