



# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## Building and Development Services Board Action

File #: 23-400

Commissioner Worley - Budget & Strategy (Building & Development Services - Housing Rehab) - To Accept and Appropriate State Grant Funds from the NC Housing Finance Agency for Home Repairs (\$132,000)

### STAFF CONTACT

Lauren Lewis - Building Development Services - 704-866-3114

### BUDGET IMPACT

Appropriate State grant funds. No additional County funds.

### BUDGET ORDINANCE IMPACT

N/A

### BACKGROUND

The NC Housing Finance Agency makes Urgent Repair Program funds available to qualified organizations during each competitive funding cycle to finance emergency home repairs and modifications for low-income homeowners with special needs. The funds are used to provide deferred, forgiven loans of up to \$12,000 to qualified homeowners for emergency repairs.

### POLICY IMPACT

N/A

### ATTACHMENTS

Budget Change Request (BCR) & Award Letter

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFrale	BHovis	KJohnson	TKeigher	RWorley	Vote
2023-269	08/22/2023	KJ	TK	A	A	A	A	A	A	A	U

### DISTRIBUTION:

Laserfiche Users

A=AYE, N=NAY, AB=ABSENT, ABS=ABSTAIN, U=UNANIMOUS

# GASTON COUNTY BUDGET CHANGE REQUEST (BCR)

TO: Dr. Kim S. Eagle COUNTY MANAGER

FROM: 233 BDS

Dept. Code Department Name

Brian Sciba 8/15/2023

Department Director Date

## REQUEST TYPE:

☐

Line-Item Transfer Within Department & Fund

☐

Line-Item Transfer Between Funds\*

☐

Project Transfer Within Department & Fund

☒

Additional Appropriation of Funds\*

☐

Line-Item Transfer Between Departments

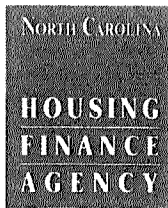
\* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis  Ex. Employee Training	ACCOUNT NUMBER  <div> <div>4</div><div>3</div><div>3</div><div>5</div><div>6</div><div>7</div><div>4</div><div>2</div><div>6</div><div>5</div> </div> <div> <div>Fund</div><div>Dept</div><div>Div</div><div>SubDiv</div><div>Prog</div><div>SubProg</div><div>Future</div><div>Func</div><div>Obj</div><div>Proj</div> </div> <div> <div>XXXX</div><div>XXX</div><div>XXX</div><div>XXXXX</div><div>XXXXXX</div><div>XXXXXX</div><div>XXXX</div><div>XX</div><div>XXXXXX</div><div>XXXXX</div> </div>	AMOUNT** Whole dollars only  Ex. \$5,000 Ex. (\$5,000)
StGrtRev: 2023 Urgent Rpr Prog	1000-BDS-233-00000-000000-0000000-0000-07-410001-G0078	(132,000)
OtherSvcs: 2023 Urgent Rpr Pro	1000-BDS-233-00000-000000-0000000-0000-07-530015-G0078	132,000

## JUSTIFICATION FOR REQUEST:

Gaston County has been awarded \$132,000 by the North Carolina Housing Finance Agency (NCHFA) under the 2023 cycle of the Urgent Repair Program. This program provides funds to assist very-low and low-income households with special needs in addressing housing conditions which pose imminent threats to life and/or safety or to provide accessibility modifications and other repairs necessary to prevent displacement of very-low and low-income homeowners with special needs such as frail elderly and persons with disabilities.

\*\* Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.



May 22, 2023

A self-supporting  
public agency

Scott Farmer  
Executive Director

Dr. Kim Eagle, Gaston County Manager  
Gaston County  
P.O. Box 1578  
Gastonia, NC 28053

Dear Dr. Eagle:

PO Box 28066  
Raleigh, NC  
27611-8066

I am pleased to inform you that Gaston County has been conditionally approved to receive an amount not to exceed \$132,000 under the 2023 cycle of the Urgent Repair Program (URP23).

3508 Bush Street  
Raleigh, NC  
27609-7509

The URP23 Program attracted applications from a broad variety of housing providers across the state. Fifty-five applications were received, with funding requests totaling \$9.34 million. Our total commitment to URP23 of \$8.8 million funded fifty-four projects this year (98% of all applicants) and will provide urgently needed repairs or modifications to the homes of 834 households in eighty-four counties. Success in this competition reflects your organization's commitment and capacity to respond to the need for urgent repair assistance in your service area.

TEL. 919-877-5700  
FAX. 919-877-5701  
www.nchfa.com

A one-day Implementation Workshop is currently scheduled for June 14, 2022. This workshop will be presented virtually. Detailed workshop information will be emailed to you and the person identified in your application as the Program contact. An URP23 Funding Agreement will be sent to you after you submit some required post-approval documentation and key staff have attended the workshop. Please do not begin work on your project until a Funding Agreement has been forwarded to you and properly executed.

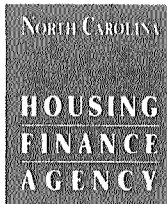
On behalf of the Agency, I congratulate you on your successful application. If you have any questions regarding this award, please contact your case manager, Chuck Dopler, Team Leader of Home Ownership Rehabilitation, 919-981-5008.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Handley".

Michael Handley  
Manager of Home Ownership Rehabilitation & Compliance

cc: Mr. Marc Bolick, Housing Rehab Manager



May 22, 2023

A self-supporting  
public agency

Dr. Kim Eagle, Gaston County Manager  
Gaston County  
P.O. Box 1578  
Gastonia, NC 28503

Scott Farmer  
Executive Director

Dear Dr. Eagle:

PO Box 28066  
Raleigh, NC  
27611-8066

Again, congratulations on your 2023 Urgent Repair Program (URP23) award. This letter is to provide you with information on the necessary steps to take so that you may begin your URP23 project in a timely manner.

3508 Bush Street  
Raleigh, NC  
27609-7509

In the envelope, you will find a "*Post Approval Documentation*" packet. Please read it carefully and complete the sections that request specific information or require signatures for certification. Once complete, return it to the Agency along with any other requested documents such as proof of honesty and fidelity bonding, and a notarized copy of the conflict of interest policy governing the recipient entity if required.

TEL. 919-877-5700  
FAX. 919-877-5701  
www.nchfa.com

The completed PAD with all requested documentation must be received at the Agency by September 1, 2023. If not received by the deadline, your award is subject to cancellation. Once approved, the Funding Agreement will be forwarded to you. It will be your responsibility to have your chief administrative official sign the Funding Agreement and return an executed electronic copy to the Agency. Once the Agency receives the properly executed Funding Agreement, Gaston County will be forwarded the first disbursement of Program funds, via direct deposit, equal to 50% of the project allocation hard and soft costs. Enclosed in your PAD is an e-payment form necessary for direct deposit and a financial contact record. Please complete them and forward them with the rest of the PAD.

Should you have any questions, please contact your case manager listed in the instructions section of the enclosed PAD packet. We look forward to working with you toward the successful completion of your URP23 project.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Handley".

Michael Handley  
Manager of Home Ownership Rehabilitation and Compliance

Encl.

cc: Mr. Marc Bolick, Housing Rehab Manager