



**RESOLUTION TITLE: ADOPTION OF NCDHHS RECORDS RETENTION SCHEDULE**

WHEREAS, the NCDHHS Records Retention and Disposition Schedule for Grants, dated October 2023, is based solely on the requirements of 7 CFR 3016.42, 45, 7 CFR 3019.53, 45 CFR 74.53, 45 CFR 92.42 and NCAC 03M.0703 (4), pertains to all records supporting expenditure of specific federal funding sources, and is to be used in conjunction with the NCDCCR Records Retention and Disposition Program Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Gaston County Board of Commissioners hereby adopts the NCDHHS Records Retention and Disposition Schedule for Grants, dated October 2023.

BE IT FURTHER RESOLVED that the Gaston County Board of Commissioners authorizes the County Commission Chairman to execute any necessary documentation (hereby incorporated by reference) and directs the Clerk to the Board to make any necessary notifications of this action.

DO NOT TYPE BELOW THIS LINE

I, Donna S. Buff, Clerk to the County Commission, do hereby certify that the above is a true and correct copy of action taken by the Board of Commissioners as follows:

NO.	DATE	M1	M2	CBrown	CCloninger	AFraley	BHovis	KJohnson	TKelgher	RWorley	Vote
2024-324	09/19/2024	AF	RW	A	A	A	A	A	AB	A	U

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# Gaston County

Gaston County  
Board of Commissioners  
www.gastongov.com

## DHHS - Social Services Division Board Action

File #: 24-452

Commissioner Brown - DHHS - Social Service Division - To Adopt NCDHHS Records Retention Schedule

### STAFF CONTACT

Angela Karchmer - DHHS - Social Service Division

### BACKGROUND

The NCDHHS Records Retention and Disposition Schedule for Grants, dated October 2023, is based solely on the requirements of 7 CFR 3016.42, 45, 7 CFR 3019.53, 45 CFR 74.53, 45 CFR 92.42 and NCAC 03M.0703 (4), pertains to all records supporting expenditure of specific federal funding sources, and is to be used in conjunction with the NCDCCR Records Retention and Disposition Program Schedule.

### ATTACHMENTS

Resolution

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