GASTON COUNTY
BUDGET CHANGE REQUEST (BCR)

TO: Matthew Rhoten, County Manager

FROM: HLT (Dept. Code) — Health (Department Name)

Brittain Kenney (Department Director) — 12/09/2025 (Date)

REQUEST TYPE:

- [ ] Line-Item Transfer Within Department & Fund
- [ ] Project Transfer Within Department & Fund
- [ ] Line-Item Transfer Between Departments
- [ ] Line-Item Transfer Between Funds*
- [x] Additional Appropriation of Funds*

* Requires resolution by the Board of Commissioners

ACCOUNT DESCRIPTION As it appears in Munis Ex. Employee Training	ACCOUNT NUMBER 4 3 3 5 6 7 4 2 6 5 Fund Dept Div SubDiv Prog SubProg Future Func Obj Proj XXXX XXX XXX XXXXX XXXXXX XXXXXX XXXX XX XXXXXX XXXXX Ex. 1000-BGT-000-00000-000000-0000000-0000-01-520011-	AMOUNT** Ex. $5,000.00 Ex. ($5,000.00)
Fund Balance Appropriated	2055-NDP-000-00000-FBApro-0000000-0000-99-490000-	(98,824.97)
Salaries	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-510001-	67,500.00
FICA	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-510100-	5,163.72
Retirement	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-510101-	9,686.25
401K Contribution	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-510102-	3,375.00
Health Insurance	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-510103-	12,000.00
Dental Insurance	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-510104-	300.00
Life Insurance	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-510105-	200.00
Phone Service	2055-HLT-000-00000-CSPlng-Stratg1-0000-05-530002-	600.00

JUSTIFICATION FOR REQUEST:

This Board Action, if approved, appropriates $150,237.48 in Opioid Settlement funds which will be used to fund an established Public Health position from part-time to full-time status. This position will provide programmatic and substances administrative support to the Prevention Strategies Manager and Assistant Health Director by overseeing Opioid-funded initiatives to ensure that programs are effectively implemented, monitored, and compliant with Opioid Settlement agreements. This position will also support Gaston County Opioid initiatives by assisting with the coordination of the Gaston Controlled Substances Coalition and the Opioid Settlement Team.
Year 1 (July 1, 2025 – June 30, 2026): $51,412.51
Year 2 (July 1, 2026 – June 30, 2027): $98,824.97

** Decreases in expenditures and increases in revenue accounts require brackets. Increases in expenditures and decreases in revenue do not require brackets. Please note that transfers between funds require inter-fund transfer accounts.